Community Language Schools

Child Safety Code of Conduct Attestation Register

All staff and volunteers must sign a Code of Conduct declaration at the start of employment and on an annual basis to confirm their understanding of the principles of the Child Safe Standards. A copy of each person’s signed Code of Conduct is kept on file at the school.

In addition, for the accreditation process, all staff and volunteers must complete this register attesting that they have signed the Code of Conduct. **(Note: This register does not replace the Code of Conduct which is kept on file at the school).**

**Attestation**

**I have read, understood and signed my school’s Child Safety Code of Conduct which is kept on file at the school.**

| To be completed by Staff Member/Volunteer (add more rows as necessary) |
| --- |
| Name of Staff Member/Volunteer (as shown on the Working With Children Check / VIT registration, e.g. John CITIZEN) | Signature of Staff Member/Volunteer | Role of Staff Member/Volunteer | Date of Signature |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**PRINCIPAL DECLARATION**

I hereby attest that the school keeps Child Safety Codes of Conduct on file signed by all staff and volunteers per this register.

|  |  |
| --- | --- |
| Principal signature:  |  |
| Date:  |  |